



HSA Cedar Park

National Elementary Honor

Society Chapter Bylaws

Article I: Name and Purpose

Section 1 – The name of this chapter shall be the HSA Cedar Park Chapter of the National Elementary Honor Society.

Section 2 – The purpose of this chapter shall be to create enthusiasm for **scholarship**, to stimulate a desire to render **service**, to promote worthy **leadership**, and to encourage the development of **responsibility** in students of HSA Cedar Park Elementary School.

Article II: Membership

Section 1 – Membership in this chapter is an honor bestowed upon deserving students by the faculty and shall be based on the criteria of scholarship, responsibility, leadership, and service.

Section 2 – Eligibility

a. Candidates eligible for election to this chapter must be in fourth or fifth **grade**.

b. To be eligible for selection to membership in this chapter the candidate must have been in **attendance** for a period of one semester at HSA Cedar Park

c. Candidates eligible for selection to the chapter shall have all **As** on report cards for the last four academic quarters. This scholastic level of achievement shall remain fixed and shall be the required minimum level of scholastic achievement for admission to candidacy. All students who can rise in scholarship to or above such standard may be admitted to candidacy for selection to membership.

d. Candidate shall not have been **suspended** from school within the last

semester.

e. Upon meeting the grade level, attendance, GPA standard, and discipline requirements, candidates shall then be considered based on their leadership and service.

Article III: Selection of Members

Section 1 – The selection of members to this chapter shall be by a majority vote of the Faculty Council consisting of faculty members appointed by the principal. The Faculty Council shall be led by the Chapter Adviser.

Section 2 – Prior to selection, the following shall occur:

- a. Students' academic records shall be reviewed to determine scholastic eligibility.
- b. Those students who are scholastically eligible shall have their discipline records checked to ensure there have been no suspensions within the last semester.

Section 3 – The selection of new members shall be held once a year during the first semester of the school year.

Section 4 – Candidates become members when inducted at a special ceremony.

Section 5 – Once selected and inducted, all members are expected to maintain the standards by which they were selected and maintain all obligations of membership.

Section 6 – An active member of the National Elementary Honor Society who transfers to this school will be automatically accepted for membership in this chapter.

Article IV: Discipline and Dismissal

Section 1 – Any member who falls below the standards of scholarship, leadership, responsibility, or service may be considered for the dismissal from the HSA Cedar Park chapter of the National Elementary Honor Society. A member of the National Elementary Honor Society is expected to maintain his or her academic standing and take an active role in service and leadership in his or her school and community.

Section 2 – If a member earns a C on a report card, he or she will be given a written warning and a time period for improvement (academic probation) . If the average remains below standard at the end of the warning period, the student will be subject to further disciplinary action by the Faculty Council, which will include consideration for dismissal from the chapter.

Section 3 – If a member fails to perform any of the published obligations of

membership, he or she will be given a written warning and a time period for improvement. If the obligation remains unmet at the end of the warning period, the student will be subject to further disciplinary action by the Faculty Council, which may include dismissal from the chapter.

Section 4 – If a member is suspended from school due to an infraction of school rules, the member may be considered for dismissal.

Section 5 – In all cases of pending dismissal:

- a. The member will receive written notification indicating the reason for possible dismissal from the adviser and Faculty Council. The member and Adviser will discuss the written notification in a conference.
- b. The decisions of the Faculty Council will be reviewed by the principal and then, if confirmed, expressed in a letter sent to the student and his or her parents about dismissal from the NEHS.

Article V: Officers

Section 1 – The officers of the chapter shall be president, vice president, secretary, and historian.

Section 2 – A majority vote shall be necessary to elect any officer of this chapter. If the first vote does not yield a majority, a second vote shall be taken of the two candidates receiving the highest number of votes.

Section 3 – It shall be the duty of the president to preside at the meetings for this chapter.

Section 4 – The vice president shall preside in the absence of the president and shall also keep a record of members' contributions to leadership and service.

Section 5 – The secretary shall keep the minutes of the meetings and be responsible for all official chapter correspondence.

Section 6 – The historian shall take pictures and write captions to be posted on the school website.

Article VI: Meetings

Section 1 – Meetings of this chapter shall be at least once per month or as needed.

Section 2 – All chapter members are expected to attend all regularly scheduled chapter meetings.

Article VII: Activities

Section 1 – The chapter shall determine one or more service projects for each

year. A minimum total of four (4) official activities will be conducted each year.

Section 2 – All members shall regularly participate in these projects.

Section 3 – These projects shall have the following characteristics: fulfill a need within the school or community; have the support of the administration and the faculty; be appropriate and educationally defensible; and be well planned, organized, and executed.

Section 4 – Each member shall have the responsibility for choosing and participating in an individual service project that reflects his or her particular talents and interests and as approved by the chapter adviser. This is in addition to the chapter projects to which all members contribute.

Section 5 – The chapter shall publicize its projects in a positive manner.

Article VIII: Obligation of Members

Section 1 – Annual dues for this chapter shall be \$5.00. Dues will be payable to the chapter treasurer within 30 days of induction.

Section 2 – Dues will be payable to NCS via the chapter adviser.

Section 3: Each member of this chapter who is in good standing with regard to the membership standards and member obligations shall be entitled to wear the emblem adopted by the National Elementary Honor Society.

Section 4: Any member who withdraws, resigns, or is dismissed from the chapter shall return the emblem to the chapter

Article IX: Powers

Section 1 – The chapter adviser is given the authority to supervise the administration of chapter activities as delegated by the school principal.

Section 2 – The principal shall reserve the right to approve all activities and decisions of the chapter.

Section 3 – These bylaws are designed to amplify provisions of the national constitution and cannot contradict any components thereof.

Article X: Amendments

Section 1 – These bylaws may be amended by a two-thirds vote of the chapter, provided notice of the proposed amendment has been given to members at least one month prior to the vote. The exceptions are Articles III and IV (selection and discipline), which are developed by the Faculty Council with the approval of the principal